

Board of Health  
Meeting Minutes

**Board Members:**

Margie LaFleur, Chairperson, Virginia Malouin, Member, Phil Durno, Member

**Staff:**

Kalene Gendron (KG), Sandra Gargan (SG)

**Attendees:**

Valorie Daigle, Northland Engineers, 2 Brown Lane, Deborah Guiffre, 2 Brown Lane

The Chair announced the meeting was opened at 6:00 PM and being televised by Pepperell Community Media and being recorded by the Secretary

**WORKING SESSION:**

**6:00 - 6:05 PM**

Mrs. LaFleur opened the working session.

Mrs. Malouin asked if a Board decides to grant a variance request, and it seems appropriate it should be recorded at the registry of deeds what is the procedure and how is it recorded?

The Health Agent (HA) said you may verify it was recorded by asking the homeowner for the book and page that way it can be looked up, or you may ask for a copy of the recording.

Mrs. Malouin asked if a variance request can be recorded before the work begins. The HA said it is usually part of the sign off process but if the Board requests it be recorded prior to the permit or you make it a condition of a permit.

4/3/2018 - Minutes

**1. Acceptance of Minutes**

a. 3/27/18

Mr. Durno made a motion to accept the minutes as written. Mrs. Malouin seconds, all in favor.

**2. Appointments/New Business/Action Items/Permits**

a. 6:05 PM - 2 Brown Lane - Applicant is seeking relief from the following:

The homeowner came before the Board members seeking relief from:

310CMR 15.212.1(a) for the reduction of the 5ft. offset to the estimated season high groundwater to 3ft. offset with Presby system. The HA said the Presby system must be recorded on the deed. She recommends the Board to approve this request.

Mr. Durno made a motion to approve the 5ft. offset groundwater to 3ft. offset with the Presby system. Mrs. Malouin seconds, all in favor.

The homeowner is requesting relief from:

310CMR 15.405(1)(g) a 100ft. offset to a private well to 68ft. to the homeowner's well.

The HA said anyone wanting to sell a property and the well is less than 100ft. from the leachfield one must have a well water test.

The Engineer, said a well water test can be used as a base line for the well.

The HA was asked if this variance should be recorded on the deed. She said it doesn't have to be but as the Board you could request it.

The Board would like this variance request recorded on the deed.

Mr. Durno made a motion to approve 310CMR 15.405(1)(g) a 100ft. offset to a private well to 68ft. to the homeowner's well with a deed recording. Mrs. Malouin seconds, all in favor.

The homeowner is seeking relief from:

310CMR 15.405.1(a) an approval from the required 10ft. property line to 5ft. to the street line.

The HA said she recommends the Boards approval as the plan stamped by the surveyor will be forthcoming.

Mr. Durno made a motion to approve the reduction of the required 10ft. offset to 5ft. to the street line with the stamped plans forthcoming. Mrs. Malouin seconds, all in favor.

The homeowner is seeking relief from:

310CMR 15.405.1(e) approval from a required 50ft. offset to a wetlands to 32ft. across street.

Mr. Durno made a motion to approve the 50ft offset to a wetlands to 32ft. across street. Mrs. Malouin seconds, all in favor.

b. Marchand Funeral Home - Permit

The Board reviewed and signed Marchand Funeral Home permit.

c. 1 Maureens Way - New septic permit

The Health Agent (HA) asked if the Board would approve both permits at the same time.

Mrs. Malouin made a motion to approve 1 Maureens Way new septic permit. Mr. Durno seconds, all in favor.

d. 2 Rileys Way - New septic permit

Mrs. Malouin made a motion to approve 2 Rileys Way new septic permit. Mr. Durno seconds, all in favor.

### 3. Correspondence

- a. Monthly Expenditure Sheet - March

The Board reviewed the March expenditure sheet but the line items didn't appear, so the Secretary will bring another March expenditure sheet in along with some quotes for a new mini refrigerator.

The Board said that is fine.

#### 4. Health Agent Comments

- a. Planning Board - ORSD Special Permit - 110 South Rd.

The Planning Board - Open Space Residential Development (ORSO) Special Permit is asking departments for comments.

The HA said this project does have town water but private septic. She has prepared some comments.

Mr. Durno made a motion to accept the comments of the HA that will be forwarded to the Planning Board. Mrs. Malouin seconds, all in favor.

#### 5. Old Business

- a. Ground Rules for BOH - Revision

Mrs. LaFleur read the revised recommended ground rules for the Administration of the Board of Health and made a motion to approve the revision.

Mr. Durno doesn't think the Board should be making rules for other people.

Mrs. LaFleur explained this is how the Administrator could give raises if merited.

Mrs. Malouin said Board members come and go and the same for the staff, these rules hold true for the position.

Mrs. Malouin seconds the motion, Mr. Durno abstains from voting. The vote is approved.

#### 6. Matters That May Be Raised That the Chair Didn't Reasonably Anticipate

Mr. Durno reminded the public when they are walking their dogs to pick up the dog waste and dispose of the waste properly. He asked that all to be respectful of their neighbors.

#### 7. Open Discussion

Mrs. LaFleur reminded all the hazardous waste collection is on 4/4/18 and 4/7/18 at the Devens Center.

Mr. Durno reminded the public about the Rabies clinic that will be held on 4/7/18 at the Jersey Street, Fire Station from 9:00-12:00 PM. The Town Clerk will be licensing dogs at this event.

Mr. Durno was inquiring registered vehicles offsets.

The HA said that is a Building department question.

#### 8. Future Meeting

- a. 4/17/18

Mrs. LaFleur will not be at the next meeting.

Without further discussion Mr. Durno adjourned the meeting at 6:49 PM and Mrs. Malouin seconds, all in favor.

Respectfully submitted by: Sandra Gargan, Board Secretary