

The meeting commenced at 9:30. In attendance were Ms. Bolger, Mr. Coffey and Ms. Smith. Mr. Lance Carter and Ms. Jean Holmes arrived at 9:45 for the apportionment hearing at 10:00.

1/30/2018 - Minutes

1. Meeting Minutes Approval

Meeting minutes for 1/9/2018 were signed.

2. Review Time Cards

Time cards were reviewed and signed.

3. Sign MVE Abatement Reports

There were no Motor Vehicle Abatement Reports to sign

4. Sign Warrants

Warrants for commitment 7 for 2017 and commitment 1 for 2018 Motor Vehicle Excise were signed.

5. Discuss / Sign Apportionments

The apportionment for 10-5-0, 25 Pierce street was discussed at 10:00 A.M. with Lance Carter and Jean Holmes. The apportionment was approved and signed.

6. Sign Accounts Payable Form

The accounts payable for was approved and signed. Items were payable to HF Group for abatement certificate books and Ms Bolger for supplies.

7. Discuss Exemption Applications

There were no exemption applications to discuss.

8. Sign Exemption Reports

There were no exemption reports to discuss.

9. Discuss Parcel Changes

There were no parcel changes to discuss.

10. Discuss Abatement Applications

The Board discussed 5 abatement applications. 3 personal property abatements were granted. 2 real estate applications were granted and 1 real estate application was denied.

The Board also voted to let Ms Bolger issue abatements without going before the Board if they are \$500 or under.

11. Any Other Business As Needed*

The Board set the next meeting to be on February 12th at 9:30 A.M. at the Assessors' office at Town Hall.

Ms. Bolger motioned for the meeting to be adjourned. Ms. Smith seconded. The meeting was adjourned at 10:15 A.M.